

# **CRAVEN COUNTY, NORTH CAROLINA**

## **Employment Vacancy Posting**

**POSITION:** Public Health Nurse III (219-02)  
**LOCATION:** Craven County Health Department  
**HIRING RANGE:** \$48,082 - \$50,393  
**JOB TYPE:** Full-Time/Permanent/Exempt  
**POSTING DATE:** June 22, 2015  
**DATE AVAILABLE:** Immediately  
**CLOSING DATE:** Open Until Filled

### **PRIMARY PURPOSE OF POSITION**

The primary purpose of this nursing position is to supervise and coordinate the overall care delivered to clients by the Hospice team. It is the responsibility of the nurse to promote and support the agency goals and to stay informed and in tune with policy changes, Center for Medicare Services (CMS) and Department of Health and Human Services (NC DHHS) regulations.

### **ESSENTIAL JOB FUNCTIONS**

This position involves the dissemination of information, verification and continued documentation of appropriateness for hospice care, supervision of aide services, Licensed Practical Nurses and all aspects of patient's care. Responsible for auditing Hospice records quarterly for Utilization Review, pain/symptom management, stress management, continuity of care and inpatient and facility respite care. Provides skilled nursing to hospice patients. Must be able to make sound health-related decisions based on acceptable nursing practice standards even in emergency situations.

### **MINIMUM EDUCATION AND EXPERIENCE**

Graduation from a four-year college or university with a B.S. Degree in Nursing which includes a Public Health Nursing rotation and two years of Public Health Nursing experience; or a Master's in Public Health and graduation from a school of professional nursing and two years of professional nursing experience; or graduation from an accredited school of professional nursing and three years of professional nursing experience including two years of public health nursing experience; or an equivalent combination of training and experience. Professional nursing experience with Hospice experience preferred. Valid N.C. driver's license.

### **ADDITIONAL JOB FUNCTIONS**

Good visual and verbal skills, includes much reading of records and program materials. Ability to operate a motor vehicle, climb, stoop, and assist patients. In the event of a disaster, will be assigned to a Red Cross Shelter to function as a Health Care Professional. Perform related work as may be required.

### **HOW TO APPLY**

Contact the Division of Employment Security for an official NC State Application (PD107) or download the application from <http://www.oshr.nc.gov/jobs/general.htm>. Applicants must be registered at [www.ncworks.gov](http://www.ncworks.gov) prior to submitting an application. Resumes will not be accepted unless accompanied by a completed application. Apply to Division of Employment Security, 2836 Neuse Blvd, New Bern, NC 28560. Craven County Department contact for questions is Deborah Barmann at 252-636-4960.

Craven County is an Equal Opportunity Affirmative Action Employer.

